



Community Connections
Community Connections Society of Southeast BC

Supported Child Development Consultant Internal/External Posting *"Linking People, Communities and Services"*

May 26, 2026

Position Title: SCD Consultant

Hours: 20 to 25 hours per week

Starting Date: ASAP

Rate of Pay: \$38.68/hour per BCGEU Collective Agreement, Grid Level 14-P-SCDC, Step 1.

Community Connections Society of Southeast BC is looking for a Supported Child Development Consultant for the Cranbrook and Creston area

Job Summary

The EKSCD Consultant will be responsible for supporting local community childcare programs and support workers to ensure quality inclusive childcare and the effective implementation of supported child development services. This position will require travel to the Creston area a minimum of once every one to two weeks. There is flexibility for days of travel.

The successful candidate will provide the following duties and responsibilities.

- Adhere to the guiding principles of Supported Child development.
- Implement and monitor the service delivery of the program in their community/area.
- Encourage and support team approach that promotes the inclusion of all children.
- Support families in their roles as self-advocates and to make informed decisions.
- Liaise with childcare services, community partners and professional services as appropriate.
- Provide reflective supervision to Support Workers.
- Complete process and assist with allocating Support work hours.
- Assigning support workers and participate in hiring process.
- Complete and submit all reports and paperwork.
- Oversee the implementation and ongoing monitoring of the child's individual service plan; assist, monitor and guide the support workers; facilitate regular team meetings; support and guide childcare staff; observe at the childcare program regularly; facilitate regular reviews of support hours and services.



We would like to acknowledge that we are on Ktunaxa ʔamakʔis, the territory of the Ktunaxa people



- Perform a range of administration tasks related to the program operations and service delivery with the assistance and support of the program's administration supervisor.
- Competently perform the above responsibilities under the guidance and support of the Program Coordinator and Supported Child Development Team of Consultants.

Qualifications:

- A degree in Early Childhood Development, Child and Youth Care, Special Needs or related field.
- Minimum of 2 years experience working with children who have developmental delays or disabilities and their families, in a group childcare program.
- Minimum of 2 years experience at designing and implementing goals and individual service plans and report writing.
- Minimum of 2 years experience supervising staff.
- Or an equivalent combination of education and experience.

Additional Requirements:

- ❖ Successful criminal record screening
- ❖ Current Drivers Abstract
- ❖ Membership with BCGEU

Deadline for Applications: until a successful candidate is chosen

Submit to: Community Connections Society

Attention: Jenny Wilmot, SCD Coordinator

Email: ekscd.coordinator@ccssecbc.com