



Summer Job Opportunity: Community Garden Engagement Assistant

Location: Cranbrook, BC

Position Type: Full-Time, Temporary

Hours: 35 hours/week

Wage: \$18.40/hour

Organization: Community Connections Society of Southeast BC (CCS)

About the Role

Are you interested in food, gardening, community work, and spending time outdoors? Join our team this summer as a **Community Garden Engagement Assistant** and help make a difference in the local food system! You'll be involved in supporting community food through growing, public engagement, organizing events, and sharing garden updates through social media.

Key Responsibilities

- **Community Engagement**
Greet and assist garden visitors, and connect with community members, volunteers, schools, and local organizations interested in participating in the garden.
- **Youth & Family Programming**
Support garden activities with existing partnered groups like summer camps, after-school programs, 4-H clubs, homeschoolers, and family groups. Connect with new groups to partner with.
- **Workshops & Events**
Help plan, promote, and deliver free community workshops that focus on gardening, sustainability, and celebrating local food.
- **Volunteer Support**
Assist with recruiting, organizing, and guiding garden volunteers, including a team of "Garden Ambassadors." Provide tours and support when needed.
- **Harvest Tracking**
Develop and manage a system to track what produce is being grown and how much food is harvested.
- **Communications & Promotion**
Create content (photos, updates, stories) for social media and the CCS website to build awareness of the garden and its impact.



- **Record Keeping**
Support tracking of workshop attendance, volunteer hours, harvest totals, and garden-related expenses.
 - **Support Other Food Projects**
Assist with other CCS food initiatives such as Cranbrook Food Recovery and activities at the Cranbrook Urban Farm.
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Skills & Experience

You don't need to be an expert, but some of the following skills and qualities will help you succeed in the role:

- Strong interest in gardening, food systems, or sustainability
 - Experience working in a community setting
 - Good communication and interpersonal skills
 - Basic comfort with using social media and digital tools
 - Ability to adapt to changes and work outdoors in various weather
 - Willingness to learn new skills and take initiative
 - Commitment to creating a welcoming, inclusive space for all
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Canada Summer Jobs Eligibility

To apply, you **must meet the following criteria** as set out by the Canada Summer Jobs program:

- Be between the ages of **15 and 30** at the start of the job
 - Be a **Canadian citizen, permanent resident, or person with refugee protection** under the Immigration and Refugee Protection Act
 - Have a valid **Social Insurance Number (SIN)** and be legally entitled to work in Canada
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How to Apply

Please send your **resume and a brief cover letter** telling us why you're interested in this role to:

 officemanager@ccssebc.com

 **Application Deadline:** Applications will be reviewed on a rolling basis as they are received and until the position is filled.