



Standing Committees

4.0 Governance Committee

Purpose

The Governance Committee shall assist the Board to maintain and enhance its governance capacity.

The Governance Committee shall:

- Establish criteria for selection Directors.
- Recruit and nominate prospective Directors.
- Orient new Directors and provide for on-going mentoring.
- Advise the Board on policy formulation and modification.
- Identify needs for Board development and plan activities.
- Oversee the arrangements for the AGM.
- Arrange for the Board to engage in strategic planning.

4.1 Audit Committee

Purpose

The Audit Committee shall assist the Board in providing effective and efficient oversight.

The Audit Committee shall:

- Ensure that CCS has an effective system for assessing whether organizational performance and conformance is in accordance with the Governance Policies.
- Arrange for the annual evaluation of the Board.
- Arrange for the assessment of each Board meeting
- Monitor CCS's financial condition.
- Ascertain if CCS is operating in compliance with the Limitations on Operations Policies.
- Determine compliance with any Governance Policy if so, instructed by the Board.
- Direct the preparation of an annual report to stakeholders.

4.2 Executive Committee

Purpose

The executive Committee shall assist the Board in establishing and maintaining an effective relationship with the Executive Director.



The Executive Committee shall:

- Develop a succession plan for the Executive Director.
- Recommend to the Board criteria and process for recruiting and selecting its Executive Director.
- Negotiate and contract of employment with the Executive Director.
- Arrange for the evaluation of the Executive Director annually or as otherwise determined by the Board.
- Conduct a review of Executive Director compensation annually and recommend any adjustments to the Board.