



**Summer Job Opportunity: Controlled Environment Farm Assistant**

**Location:** Cranbrook, BC

**Position Type:** Full-Time, Temporary 8 week with possible extension dependent on funding

**Hours:** 35 hours/week

**Wage:** \$18.00/hour

**Organization:** Community Connections Society of Southeast BC (CCS)

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**About the Role**

Are you passionate about innovative farming techniques and food production? Join us this summer as a **Controlled Environment Farm Assistant** and gain hands-on experience working with sustainable growing methods, including **hydroponic operations**. This role offers an excellent opportunity to develop technical farming skills while supporting the production and distribution of fresh vegetables to the community.

**Key Responsibilities**

- **Crop Cultivation & Harvesting**  
Assist with the daily operations of planting, seeding, and transferring seedlings. Help monitor and care for growing plants, ensuring healthy germination and growth. Assist with the harvesting process by inspecting and sorting produce.
- **Operational Maintenance**  
Keep the farm site clean and organized, ensuring that equipment and tools are properly maintained and sanitized for ongoing operations.
- **Controlled Environment Monitoring**  
Monitor temperature, humidity, pH levels, and nutrient concentrations in the growing environment and take appropriate corrective measures to maintain optimal conditions.
- **Product Preparation & Distribution**  
Prepare crops for distribution by fulfilling orders, packaging, and ensuring the quality of products. Help load produce for delivery and assist with order fulfilment for local customers and food support organizations.
- **Safety Compliance**  
Follow all safety procedures, including food safety standards, while performing tasks to ensure a safe and hygienic environment for workers and consumers.
- **Communication & Outreach**  
Communicate effectively with the farm team, customers, and community members through verbal, written, and digital channels, including social media and the farm's website.
- **Support Other Food Projects**  
Assist with other CCS food initiatives such as Cranbrook Food Recovery and activities at the Cranbrook Urban Farm.



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## Skills & Experience

The ideal candidate will have:

- **Adaptability** – Ability to adjust to changing tasks.
- **Attention to detail** – High standards of precision and cleanliness in task completion.
- **Collaboration** – Enjoy working as part of a team of staff, volunteers and community members, supporting others to achieve goals.
- **Communication** – Strong verbal and written communication skills to interact with team members and the public.
- **Creativity & Innovation** – Willingness to contribute new ideas to improve farm operations or overcome challenges.
- **Digital Skills** – Comfort using digital tools for record keeping, tracking environmental conditions, and communicating with the team and community.
- **Physically capable** – Able to spend periods of time working on your feet and with your hands.
- **Problem-Solving** – Identifying challenges on the farm and proposing practical solutions to ensure productivity.
- **Technical Skills** – Ability or interest in learning about hydroponic systems, and sustainable agricultural practices.
- **Sustainability** – Interest in sustainable growing methods and social enterprise.

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## Eligibility

To apply for this position, you **must meet the following criteria**:

- Be **between the ages of 15 and 30** at the start of the job
- Be a **Canadian citizen, permanent resident, or person with refugee protection**
- Be legally entitled to work in Canada with a valid Social Insurance Number

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## How to Apply

Please send your **resume and a brief cover letter** telling us why you're interested in this role to:  
officemanager@ccssebc.com

**Application Deadline:** April 25<sup>th</sup>, 2025



**Community Connections**  
Community Connections Society of Southeast BC

*"Linking People, Communities and Services"*

**Please note:** Community Connections Society is an equal opportunity employer and is committed to providing a respectful, inclusive, and diverse workplace. Only applicants that are shortlisted for an interview will be contacted.