



**Community Connections**  
Community Connections Society of Southeast BC

*"Linking People, Communities and Services"*

**Summer Job Opportunity: Community Garden Engagement Assistant**

**Location:** Cranbrook, BC

**Position Type:** Full-Time, Temporary 8 week with possible extension dependent on funding

**Hours:** 35 hours/week

**Wage:** \$18.00/hour

**Organization:** Community Connections Society of Southeast BC (CCS)

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**About the Role**

Are you interested in food, gardening, community work, and spending time outdoors? Join our team this summer as a Community Garden Engagement Assistant and help make a difference in the local food system! You'll be involved in supporting community food through growing, public engagement, organizing events, and sharing garden updates through social media.

**Key Responsibilities**

- **Community Engagement**  
Greet and assist garden visitors, and connect with community members, volunteers, schools, and local organizations interested in participating in the garden.
- **Youth & Family Programming**  
Support garden activities with existing partnered groups like summer camps, after-school programs, 4-H clubs, homeschoolers, and family groups. Connect with new groups to partner with.
- **Workshops & Events**  
Help plan, promote, and deliver free community workshops that focus on gardening, sustainability, and celebrating local food.
- **Volunteer Support**  
Assist with recruiting, organizing, and guiding garden volunteers, including a team of "Garden Ambassadors." Provide tours and support when needed.
- **Harvest Tracking**  
Develop and manage a system to track what produce is being grown and how much food is harvested.
- **Communications & Promotion**  
Create content (photos, updates, stories) for social media and the CCS website to build awareness of the garden and its impact.



- **Record Keeping**  
Support tracking of workshop attendance, volunteer hours, harvest totals, and garden-related expenses.
- **Support Other Food Projects**  
Assist with other CCS food initiatives such as Cranbrook Food Recovery and activities at the Cranbrook Urban Farm.

### **Skills & Experience**

You don't need to be an expert, but some of the following skills and qualities will help you succeed in the role:

- Strong interest in gardening, food systems, or sustainability
- Experience working in a community setting
- Good communication and interpersonal skills
- Basic comfort with using social media and digital tools
- Ability to adapt to changes and work outdoors in various weather
- Willingness to learn new skills and take initiative
- Commitment to creating a welcoming, inclusive space for all

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### **Eligibility**

To apply for this position, you **must meet the following criteria**:

- Be **between the ages of 15 and 30** at the start of the job
  - Be a **Canadian citizen, permanent resident, or person with refugee protection**
  - Be legally entitled to work in Canada with a valid Social Insurance Number
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### **How to Apply**

Please send your **resume and a brief cover letter** telling us why you're interested in this role to:  
officemanager@ccssebc.com

**Application Deadline:** April 25<sup>th</sup>, 2025

**Please note:** Community Connections Society is an equal opportunity employer and is committed to providing a respectful, inclusive, and diverse workplace. Only applicants that are shortlisted for an interview will be contacted.