



**Community Connections**  
Community Connections Society of Southeast BC

SKCCRR - ECE needed in the Elk Valley  
(Fernie/Sparwood/Elkford), BC  
Internal/External Posting  
*"Linking People, Communities and Services"*

**The Southeast Kootenay Child Care Resource & Referral (SKCCRR) program, under Community Connections Society of Southeast B.C. (CCS), is looking for an energetic Early Childhood Professional as a Child Care Resource & Referral Worker for outreach in the Elk Valley. This position requires travel throughout the Elk Valley (Fernie/Sparwood/Elkford & areas) to support the childcare workforce, childcare programs, family resource programs and community partners.**

**Position Title:** SKCCRR – Child Care Resource & Referral Worker

**Hours:** Part-time 10 hours per week – Flexible – M-F

**Starting Date:** ASAP

**Wage:** BCGEU Collective Agreement, Grid Level 11, Step 1 \$27.54 per hour

**Education, Experience and Skills Required:**

The applicant will have their Early Childhood Education Certification, and a current License to Practice. Experience working in the field of early childhood development is preferred and accordingly, preference will be given to applicants who have training, skills and/or experience in facilitation, training and event organization, and community outreach travel capability.

Must be able to work collaboratively as a team player, while also working independently.

The applicant must demonstrate the ability to be organized and reliable with time management and keeping track of personal schedules. Ability to work effectively with the childcare workforce, childcare programs, families, community groups and agencies. Excellent knowledge of Outlook, Word, Excel, Publisher, Child Care Savings programs such as: Affordable Child Care Program, Child Care Fee Reduction, \$10 a Day Childcare, Child Care BC New Spaces Fund: Create New Spaces, Child Care Operating Funding etc.

Assist in other duties as required, which could require outreach travels throughout the East Kootenay's if needed

**Other Requirements**

- Successful criminal record screening
- Must possess valid driver's license and have use of a reliable vehicle
- Cleared Driver's Abstract
- Membership with BCGEU

**Please note:** Community Connections Society is an equal opportunity employer and is committed to providing a respectful, inclusive, and diverse workplace. Only applicants that are shortlisted for an interview will be contacted.

**Deadline for Applications:** Until position is filled

**Submit to:** Community Connections Society

**Attention:** Frankie Seitz, Program Coordinator [skccrr.coordinator@ccsseb.com](mailto:skccrr.coordinator@ccsseb.com)