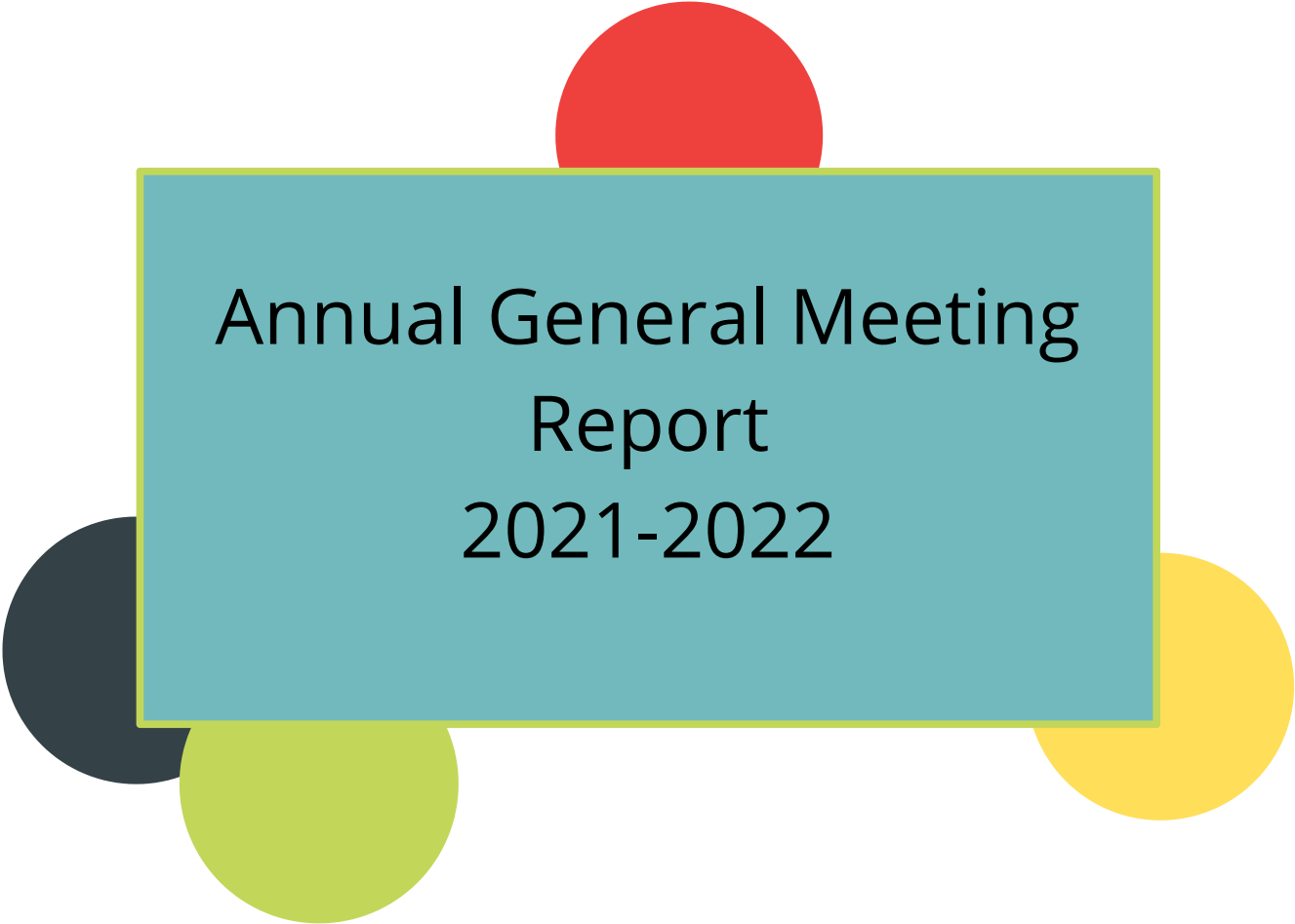




Community Connections

Community Connections Society of Southeast BC



Annual General Meeting Report 2021-2022

June 27, 2022

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2021/22 Year at a Glance

Children & Family

655 Families
Early Years Program

909 Items Borrowed
Child Care Resource and Referral

75 Pregnancies
56 Postpartum Families
Bellies to Babies

115 Children / 33 Centres
EKSCD

3 Parenting Groups
4 Facilitators Certified
Circle of Security

180 Young Families
Infant Development

20 Kids
Just for Kids

32 Families
Nobody's Perfect

321 Family Suppers
CAPC Kimberley

1000 Adults/1500 Children
CAPC Cranbrook



Adult

\$225 K Given
216 People Housed
Homeless Prevention/Outreach

750 Women
Women's Resource Centre

405 Family Law Clients
790 Poverty Law Issues
170 Legal Aid Clients
Law Advocates and Community Partner

91 Counselling Sessions
Walk-in Counselling

43 Housekeeping Clients
Better at Home



Food

295K lbs Diverted from Landfill
194K lbs Distributed to 29 Organizations
144K lbs given to 13 Farmers for Livestock
9,900 Meals Cooked and Distributed
1095 Volunteers
Food Recovery Program

4 Clients, 7 times/week
Farm Kitchen

8 Community Garden Events
1 Food Asset Map Developed
1 Food Summit Held
Farm Kitchen

AGM Report from the Board Chair & Vice Chair - June 2022

It has been a busy year for Community Connections since the last AGM in June of 2021, with many positive highlights.

One of the biggest challenges, though, has been the ongoing and ever-changing circumstances of living and working with Covid-19. We on the board know it has continued to impact the important work being done at CCS and how programs are delivered—but we continue to be **impressed by everyone's innovation, dedication and adaptability** in finding ways to keep making a difference in the communities we serve.

The Homeless Shelter continues to be managed at the Travelodge, while our team works with BC Housing to bring the shelter to its permanent site at the CCS Hub. Staff eagerly anticipate the move to the new location, as it will mean better access to other services for clients.

The Food Recovery and Farm Kitchen programs have relocated to the new Food Bank facility, **with many benefits for all concerned. It's** been exciting to see the development of the food-processing program that uses recovered food to create ready-to-eat meals for distribution—and a great example of collaboration at work within CCS programs and externally as well.

Staff continue to meet monthly to prepare the society for the next accreditation in April of 2023. Ongoing planning will help to ease the workload associated with CARF accreditation. Senior staff keep the board updated on accreditation readiness.

In the fall of 2021, the board and senior staff worked with facilitator Bob Johnstone to update **the society's Strategic Plan. This process involved engagement with CCS staff through a survey;** these survey responses were then used to guide the board in identifying our strategic direction into 2024. CCS is a diverse organization, so input from staff is vital to our ongoing success.

An outcome of our fall planning session was that the board voted to go to a model of having just four formal board meetings per year, plus the AGM, and three informal program **coordinator's report meetings per year. The feeling is that the society is being well managed, and there isn't the need for formal meetings each month. The new schedule is working well, and we're finding both the formal and informal meetings** positive and informative!

At the time of publication, the board was planning to host a staff appreciation BBQ in early June—our first major staff get-together since before Covid—as a way to thank staff for their hard work and dedication in serving their communities.

At the end of May, board members (current and new) toured some of our facilities in Cranbrook. Everyone we talked to was passionate and enthusiastic about their programs, and it was impressive to hear about all the wonderful work happening at the CCS Hub, the Kootenay Child Development Centre, and in our food programs.

On a final note, we feel fortunate to work with a great group of board directors, and while **we've had some step down this year, we will welcome** three new directors at the AGM. Looking back on this year, all of us on the board are so impressed by and appreciative of the excellent work that CCS staff do and the supportive, caring and collaborative work environment we see and hear about. This starts from the top, with Nancy and her management team, and ripples through the whole organization. **We'd also like to recognize the fiscal responsibility everyone has shown to keep CCS in a healthy financial position.** The board thanks everyone for their efforts, and we look forward to another exciting year!

Paul Knipe - Board Chair and Colleen Osiowy - Vice Chair
June 2022

The 2021-2022 year brought the second year of Covid restrictions and the need to continually pivot to deliver services, follow changing Provincial Health Orders and meet staff needs.

We continued to grow as a team and as individuals, enjoying new ways of working from home or via technology while maintaining hope to return to some previous ways of working.

Change is a constant ...as this fiscal year drew to an end so did Katherine Peterson's time as our Finance Manager. Staff and management recognize the incredible gift her wisdom and hard work have been to the society, and she will be missed but we know she will do amazing work in her new challenge too. Rebecca Mitchell came on board to lead the Supported Child Development team and brings with her many years of experience and areas of expertise. Tara Beal joined us as KCDC Manager in August and she is both spunky and knowledgeable, so we are grateful to have her on the team.

Despite another year passing, the shelter remains unopen. Plans, permits and furniture purchases are complete, but the project continues to experience delays.

There are too many accomplishments to name them all, but to recognize a few: new web site; new signage at KCDC; a fence in the back of KCDC; adding Kootenay Employment Services as a hub partner at CCS; adding the Housing Connector program with funding from CBT; Food Hydrator and Electric Van purchase for the food programs.



Looking forward to this third year of doing good work, inspiring change, and creating new ways to build community with the best team around.

A handwritten signature in blue ink that reads "Nancy Reid".

Nancy Reid, MSW

Executive Director



Reception Year at a Glance

- **135** Food Recovery Hampers given
- **84** LAP Passes issued
- **132** Donations processed
- **25** Memberships processed
- **58** Harm Reduction Supplies Given
- **108** Hygiene Supplies Given
- **927** Taxi vouchers made

**Directing
calls &
messages**

**JOHS
Committee**

**Program
Referrals**

**Cultural
Tracking**

**Union &
Job Board**

**Monthly
Newsletters**

**Holiday
Hoopla**



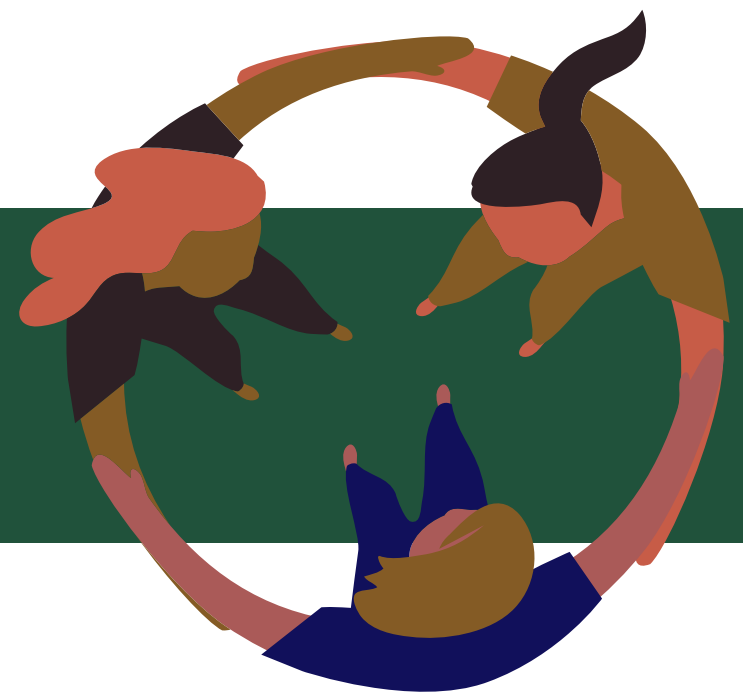
CRANBROOK WOMEN'S RESOURCE CENTER 2021 IN REVIEW

2021 Stats

- Over 315 instances helped
- Average of 15 women a month served
- Over 200 pair of socks donated in sock drive



For **46 YEARS**
the Cranbrook Women's
Resource Centre has been a
leader in supporting women
in our community.



INTERNATIONAL WOMEN'S DAY

We used IWD as an opportunity to raise awareness about the effect that covid had on individuals already facing adversity in their homes.



IWD CONCERT

We raised over **\$5000** with the help of our HSWR practicum student, local female musicians, local businesses, and community members.



PRACTICUM STUDENTS

The Nursing Students redesigned the CWRC's flyer.

The HSWR Student was vital in the IWD concert and as well as sourcing a new design for an upcoming T-shirt fundraiser.

LYNDSEY & KRISTEN

Lyndsey left for maternity leave in November 2021 and Kristen is filling her place. Kristen is client & fundraising focused, a good asset to the team.

WOMEN'S GROUP

Ran weekly from May - September 2021.
A peer driven group with a wide variety of topics and activities.



FRIENDS OF THE CWRC

There has been ongoing discussion about rebuilding the Friends of the CWRC to assist in fundraising.

FREE WINTER GEAR WAS AVAILABLE
Donated by the Jaffray community



FAMILY LAW ADVOCATE

2021 IN REVIEW



Program started in May 2019

Funded by the Law Foundation

**2 advocates in
the area:
Denise Stewart
& Gary Eisele**

**Serving clients
throughout the
Kootenays**

**Program seems
to have become
established in
the community**

**Part of a larger
network of
advocates
around the
province**

**Refer to other
community
programs**

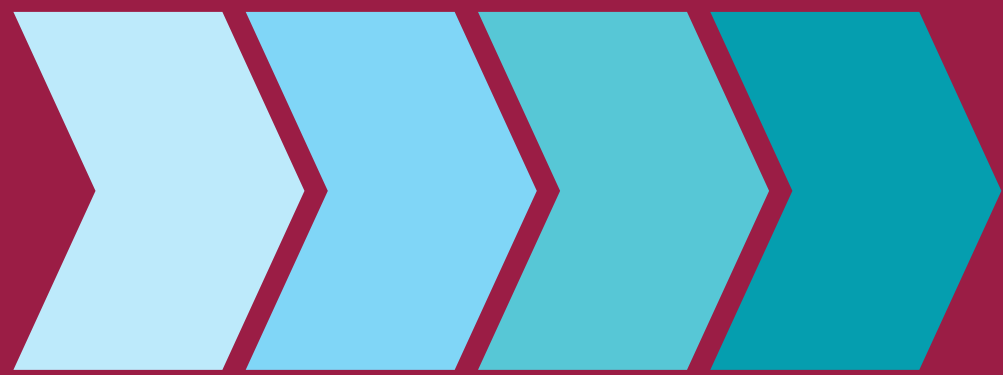
**Providing
advocacy
services to
individuals with
assets under
\$20 000**

Legal issues include guardianship, parenting time, child or spousal support, divorce/separation agreements, protection orders, FMEP, relocation, emergency asset restraint, and child protection.

Our number of clients served has increased every year, and in 2021 we had 405 clients.

Advocates have been attending training, both in person and via Zoom

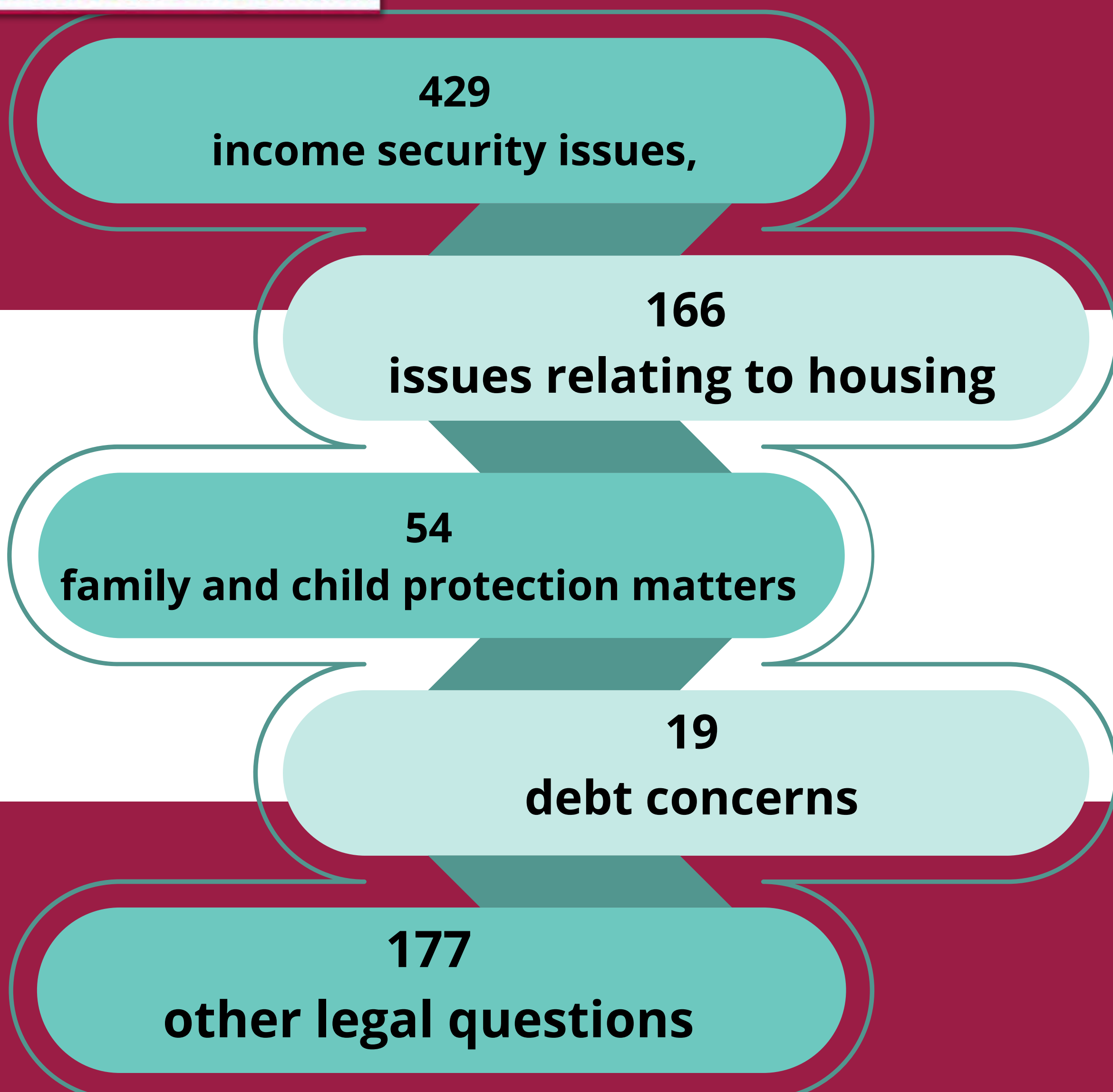
Travelling **POVERTY** Advocate



Noelle Goodfellow



- Information and advice in relation to income support programs
- Assistance with income support applications, reconsiderations and appeals
- Information, advice and assistance with residential tenancy concerns
 - Connections to information, resources and services to help with a variety of legal issues



Food Recovery:

- 295,301 lbs of food diverted from landfill
- 194,104 lbs distributed as food support to 29 organizations and multiple community members
- 144,162 lbs given to 13 farmers to feed livestock
- 9,900 meals cooked and distributed
- 1095 volunteer hours



CFAC

(Garden + advocacy work)

8 community garden events

Food Asset Map developed

Food Summit hosted



Farm

Kitchen:

**Kitchen
serving 4
different
clients, 7
times/week**





Homeless Outreach & Prevention

Who we Serve:

- People of all ages on a case by case basis
- Homeless by crisis, unstably housed ie. couch surfing or at a high risk of homelessness



What we do:

- Provide info about housing including tenant and landlord rights
- Connect people with housing when available
- Help with housing applications
- Advocate and refer individuals to available resources
- Advocate for more housing in Cranbrook
- Provide short term rental subsidies or one time assistance.
- Work with other community agencies to help maximize support systems

What we don't do:



- Provide housing
- Help home owners
- Provide assistance outside of Cranbrook/Kimberley
- Subsidize those who are subsidized in their housing
- Be a persons only source of income
- We are short term helpers not long term financial support



Community Connections
Community Connections Society of Southeast BC

Travelodge Emergency Shelter

Our team touches the lives of 70 Individuals daily!

17,265 rooms for the year

51,795 meals provided to Shelter individuals

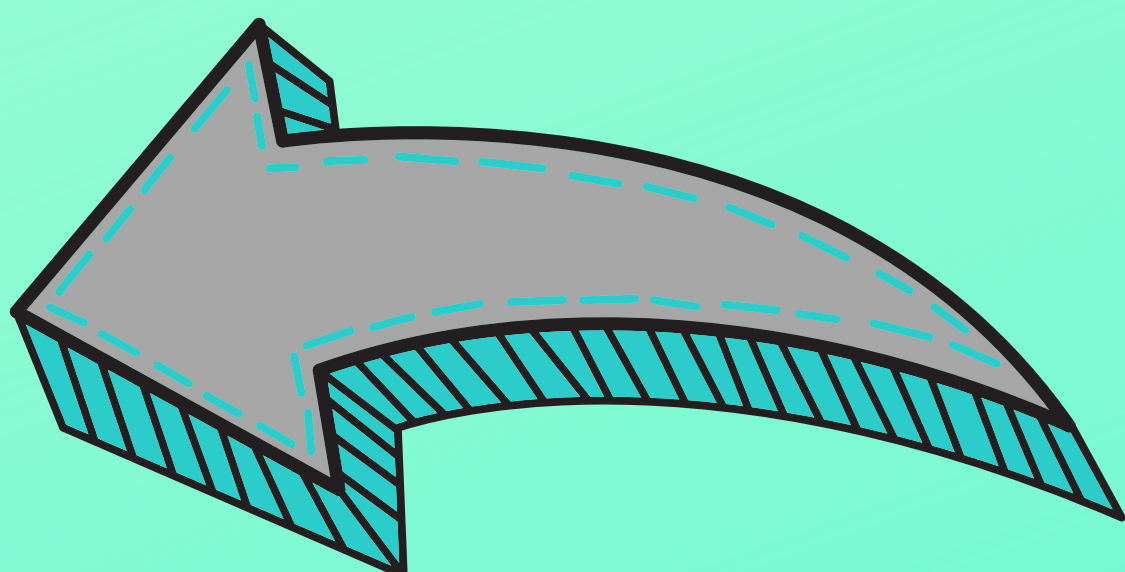
7,300 (plus) additional meals provided to individuals not residing at the Shelter.



Connecting our most vulnerable community members to;

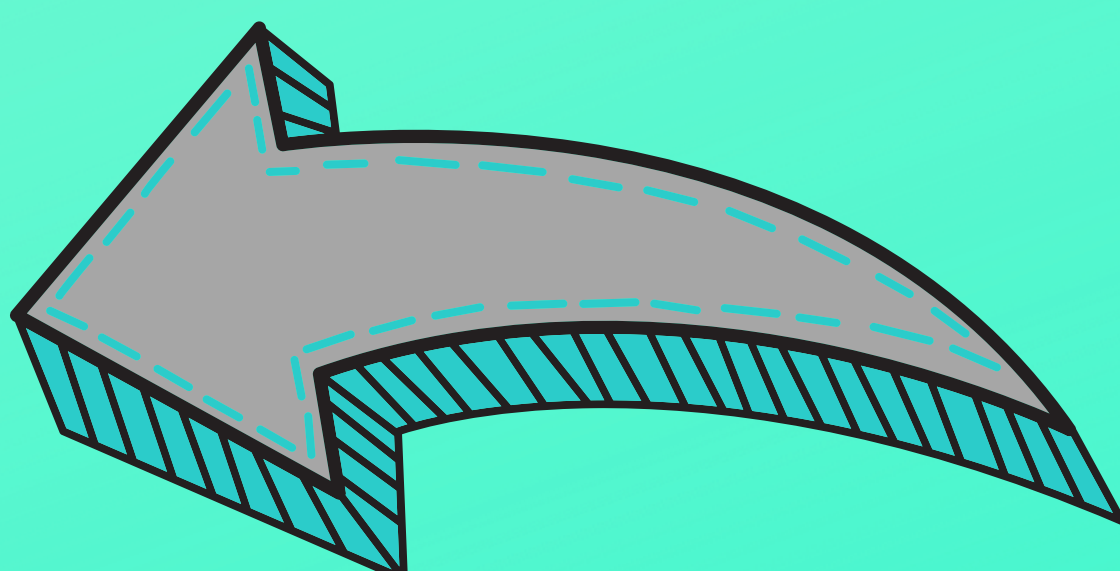
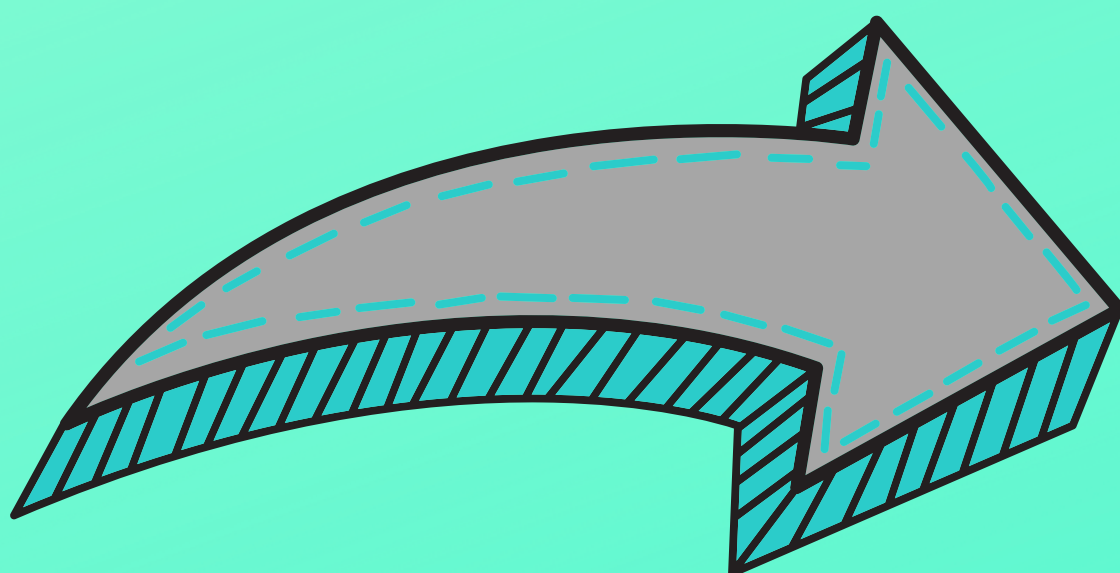
Mental Health, Treatment centers, Urgent care, Ministry of Social Development and Poverty Reduction, HOP/HOPP, ANKORS, Aqantanam Housing, BC Housing, Mountain View Villas, as well as private online housing opportunities, Women's Resource Center, Street Angel, Work BC, City of CBK programs, CBK Food Bank, Salvation Army

- **Staff are creating trusting relationships with Cranbrook's most vulnerable, one cup of coffee at a time. We have created a sense of community for the Individuals occupying our 50 rooms, and a safe and supportive drop-in location for those who are living rough in our community.**
- **Individuals who have found housing often return to our program for further referrals, coffee and a visit.**
- **Our community partners are able to connect with their clients, whether they are staying with us, or for those who use our program as a drop in.**
- **Over the past year staff have used Naloxone kits 40 times on individuals when they were nonresponsive due to an overdose.**
- **We look forward to another successful year, of supporting our Individuals, collaborating with our community partners, and reducing the stigma associated with the complexities of homelessness.**



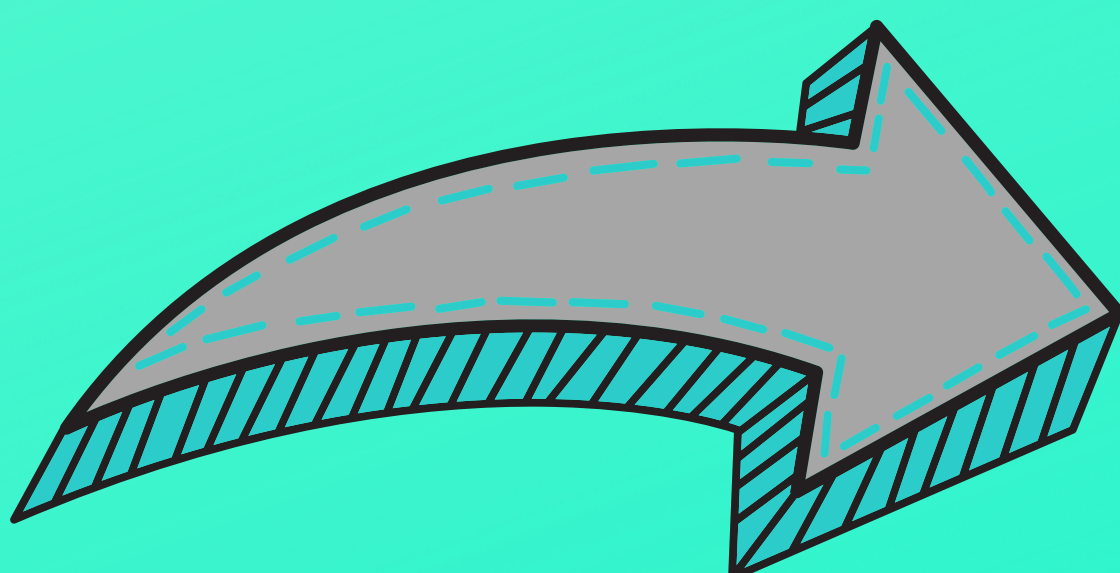
***34 Clients
receiving
housekeeping
services***

***25
Volunteers***



***247
Taxi Vouchers
utilized***

***4 Events held
Halloween,
Christmas,
Angel tree &
Easter***





NEW SIGNAGE



10 years

April 1, 2012 - April 1, 2022
Team building activity in celebration of our 10 years!



Anti Bullying Day
Kindness Campaign



Our first Annual Christmas
Door Decorating Competition !



Safely Navigated the
Pandemic & Public Health
Orders



The Kootenay Child Development Centre participated in McHappy Day on September 22-funds raised by the cause were split between Ronald McDonald House Charities and KCDC-Funds raised went towards the new fence at KCDC to create additional program space! Thank you McDonalds!



2021-2022



In honour of Orange Shirt Day, KCDC staff took the opportunity to review and educate themselves on the Truth and Reconciliation Calls to Action. Each member chose a "call to action" that they reflected on and shared reflections with the group. CCS continues to learn and grow, participating in the Every Child Matters Year-Long Learning Challenge.

2021-2022



East Kootenay Infant Development Program

Est. 1979 - 2022

*"walking with families
on their journey"*

Bellies to Babies

Aboriginal IDP

Food Recovery

Early Years

O.T./Physio

Speech Therapy

Pediatricians

Autism Services

Supported Child Development

Family Support Institute

Child and Youth Mental Health

Young Parent Education Program

Friends of Children



TRAIN YOUR BRAIN

Circle of Security Program
Motivational Interviewing
Reflective Practice
Sleep Inservice

Survey Comments:

"Listened to my concerns,
supported me, made me feel
empowered"

**"You do amazing work/job with
parents and children"**

"need more funding and more IDP!"

"You are such n amazing resource"
~Stakeholders



In person

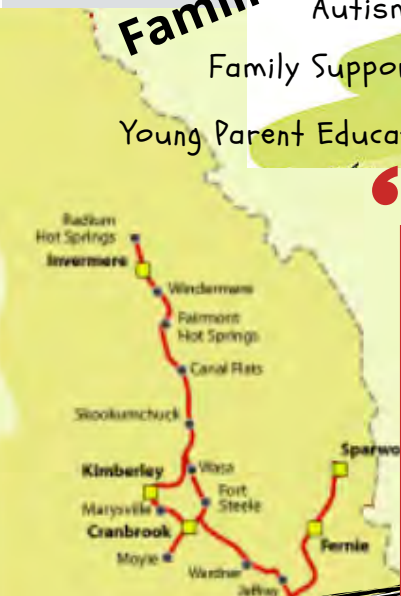
Virtual



In a
Meeting!

By Telephone

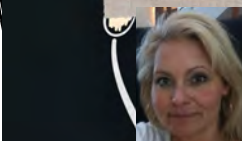
**180
Families Served**



Referrals

76 referrals from:

- Families
- Nurses
- Doctors
- Therapists
- Community programs



Jackalin



Charlene



Greta



Rebecca

EAST KOOTENAY SUPPORTED CHILD DEVELOPMENT

COMMUNITY CONNECTIONS OF SOUTHEAST BC

A look at 2021/2022

CHILDREN SERVED

115 children received service in the fiscal year with 68 on caseload at the end of the fiscal



SHIFTS IN SERVICE

Integration to true inclusion
Increase in shared support
Increase in consultant community visits
Increase in focus on community capacity building

IMPACTS

Decreased time on waitlist
Positive/collaborative relationships
90% family respondents to survey report their child is welcomed and included in their community program



SURVEY FEEDBACK

95.45% of family respondents feel their involvement with EKSCD has helped them better understand and support their child's development

88.89% of childcares indicate they are satisfied with the availability of consultants' services

CIRCLE OF SECURITY PARENTING

COMMUNITY CONNECTIONS OF SOUTHEAST BC

2021/2022

GROUPS

3 groups done across 3
different settings



COLLABORATION

Collaboration with facilitators
from other agencies/programs
to increase capacity to
provide COSP in the
community

CAPACITY BUILDING

3 SCD Consultants and 1 IDP
Consultant became registered
as COSP facilitators

Reflective practice



COMMUNITY OF PRACTICE

A Community of Practice was started as we currently
have 12 registered COSP facilitators through out the
East Kootenay region

Providing mentorship and learning as to not only
providing groups, but to integrating COSP into
everyday practice with families and community

CRANBROOK/ KIMBERLEY EARLY YEARS



Weekly Meal Kits continued in Kimberley as well as Food recovery bags and frozen meals in Cranbrook.
300 Bags Delivered & 480 frozen meals delivered in Cranbrook



Weekly Drop in Park Programming for 32 weeks. Focus on Physical Literacy and outdoor explorations. Connecting with others, free play and meals available to take home.



250 Boredom Buster Kits promoting kids social, emotional, fine motor development Created



Family Navigation continued in both communities by appointment to support families with referrals, parent education and connecting families to other services. Connecting with over 655 families in both communities via all programming.

We continued our Newsletter- Weekly in the winter and less often in Summer. We have over 90 families on our email list.



Early Years has enjoyed a lot of outside time, creating fun activities promoting physical literacy and fine motor development. We have enjoyed making story bags and activity kits to share with our little friends.





Ministry of
Education and
Child Care



Community Connections
Community Connections Society of Southeast BC

Funding for the Community Connections Society of Southeast BC is provided by the Province of British Columbia

East Kootenay Child Care Resource and Referral Team



Rita



Frankie



Colleen



Stephanie



Laura (LOA)



EKCCRR took the lead on helping to create the first virtual 'Interior Early Years Conference: March 5, 2022', with speakers from all over Canada and the U.S., with 323 attendees – a great success!!

FISCAL HIGHLIGHTS

Affordable Child Care Benefit:

420 supported through
application process

Memberships:

86 Child Care Providers
105 Families
9 Community Partners

Monthly Bulletins:

398

The East Kootenay Service Area



EK CCRR SERVICES

1200 + items in our free library

Laminating services every Tuesday

Assortment of non-toxic craft supplies

Child Restraint Inspections are completed by CCRR staff who are qualified Child Passenger Safety Technicians through the child Passenger Safety Association of Canada



An assortment of non-toxic craft supplies is available to purchase and are available to view at:

<https://www.flickr.com/photos/136469458@N07/albums/72157719629135450>

Laminating: Laminating service is available every Tuesday; Cost is .75 cents a linear foot for registered members and \$1.00 a linear foot for non-members – we hear this is a great price/service 😊



Community Partnerships: EKCCRR partners with several community tables to bring forward information on Early Childhood Care and Learning through information sharing and supporting regional projects. EKCCRR staff attend the following community meetings: Community Social Planning Society of Cranbrook & Area (includes Safe Communities Cranbrook), Early Years Committees (Cranbrook, Kimberley, Elk Valley, Creston Valley, & Columbia Valley), COTR - Child, Youth, and Family Studies Program - External Advisory Committee, Cranbrook Age Friendly Committee, Poverty Reduction Committee, Interior Early Years Conference, and Joint Occupational Health & Safety Committee.



Child Restraint Inspections are completed by CCRR staff who are qualified Child Passenger Safety Technicians through the Child Passenger Safety Association of Canada



EKCCRR took the lead on helping to create the first virtual 'Interior Early Years Conference: March 5, 2022', with below speakers from all over Canada and the U.S., with 323 attendees – a great success!!



Cathy Balatti



Dr. Jody Carrington



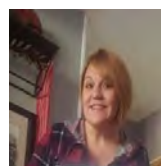
Anne Douglas



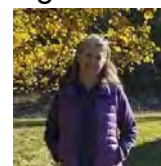
Jarrett Krentzel



Katie Crosby



Lisa Lightening



Ray-Ann Miller



Shannon Hecker



Jacqueline Chanda



Launa Payne



Sherrelle Anderson

Your community's **best** source of child care information and resources



Instagram



Kimberley CAPC- Community Action Program for Children



**We partnered
with Kimberley
Food Recovery to
get food to share
with families**



**Shared resources
for parents
including
budgeting,
positive
parenting, child
development tips
and community
resources**



**750 Wednesday
night hot meal kits
made**



**225 families
received frozen
soups, muffins,
biscuits, and
other tasty
treats for our
Thursday soup
program**



**Enjoyed
connecting with
families
outdoors and
supporting them
during this
pandemic**



CAPC Cranbrook (Community Action Program for Children) & Cranbrook Family Resource Program



Baby & Me: Baby & Me happened online in September and October and switched to in person in November. A total of 107 adults and 106 children attended between September and the end of March.



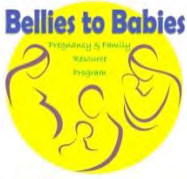
Ball Play at the Soccer Dome: In October 2021, we were able to start using the KEYSA (Kootenay East Youth Soccer Association) soccer dome free of charge, once a week for 2 hours. We continued using it until the end of March. It allowed us to have 411 adults and 515 children during this period time period.

Tumble Time: Tumble Time has started up in person again in November 2021 and between November and the end of March, 308 adults and 446 children participated.



Parents in the Park, Storywalks and ARQ: In addition to offering a program in the park in the summer months, due to covid, we also offered additional days in the park, storywalks and some special days at ARQ (the play area at the climbing gym). A total of 161 adults and 293 children attended these activities.





Annual Report 2021-22

Bellies to Babies Pregnancy Outreach and Family Resource Program at Kootenay Child Development Centre (KCDC)

Bellies to Babies (B2B): Through combined and integrated funding and programming between Interior Health, United Way, and Community Connections Society (Public Health Agency of Canada (PHAC) funding), B2B offers support, information, and resources to pregnant women and families with babies to 1 year of age in Cranbrook/Kimberley area. These services are provided through: individual connections with participants on site and in outreach, through group programming and weekly group drop-ins, and through community development projects. In 2021-2022, 131 participants were enrolled in the Bellies to Babies program. Several priority areas were addressed and highlights of this work includes:

Travel Assistance for Expectant Families:

- ❖ B2B received numerous community donations this year. With these generous donations we were able to purchase gas gift cards to help expectant families who had to travel out of town for specialist appointments and diagnostic tests (i.e. ultrasounds). There are times pregnant women are told they need to seek a higher level care, mostly in Alberta, and struggle to afford these travel costs. Currently there is no other support for expectant families to travel. We are grateful to be able to support these families.

Collaboration with Cranbrook Family Navigator (Cranbrook Early Years):

- ❖ During the 2021-2022 fiscal year our collaboration between B2B and the Cranbrook Family Navigator to transition families with children over 1 year of age to new programs and supports continued.
- ❖ Once transitioned, the Cranbrook Family Navigator continues to offer families early years drop in-group programs, car seat clinics, referral to child development professionals, and outreach supports.

Car Seats for Kids:

- ❖ B2B received a donation for the Cranbrook Rotary Club to purchase car seats for families in need in our community.
- ❖ We continue to offer car seat information, and educate our participants about car seat safety.
- ❖ In addition we partner with Early Years, and Child Care Resources and Referral (CCRR), to offer car seat clinics and individual car seat checks by certified car seat technicians.



Mental Health/Trauma:

- ❖ Collaboration with IHA Adult Mental Health provides individual counselling sessions for persons dealing with perinatal mood disorders. This continues to be easy to access via zoom, phone, or in person.
- ❖ Bellies to Babies offers space, and provides child minding to participants who would not be able to attend counseling without support.

Increased Food Support for families in Need

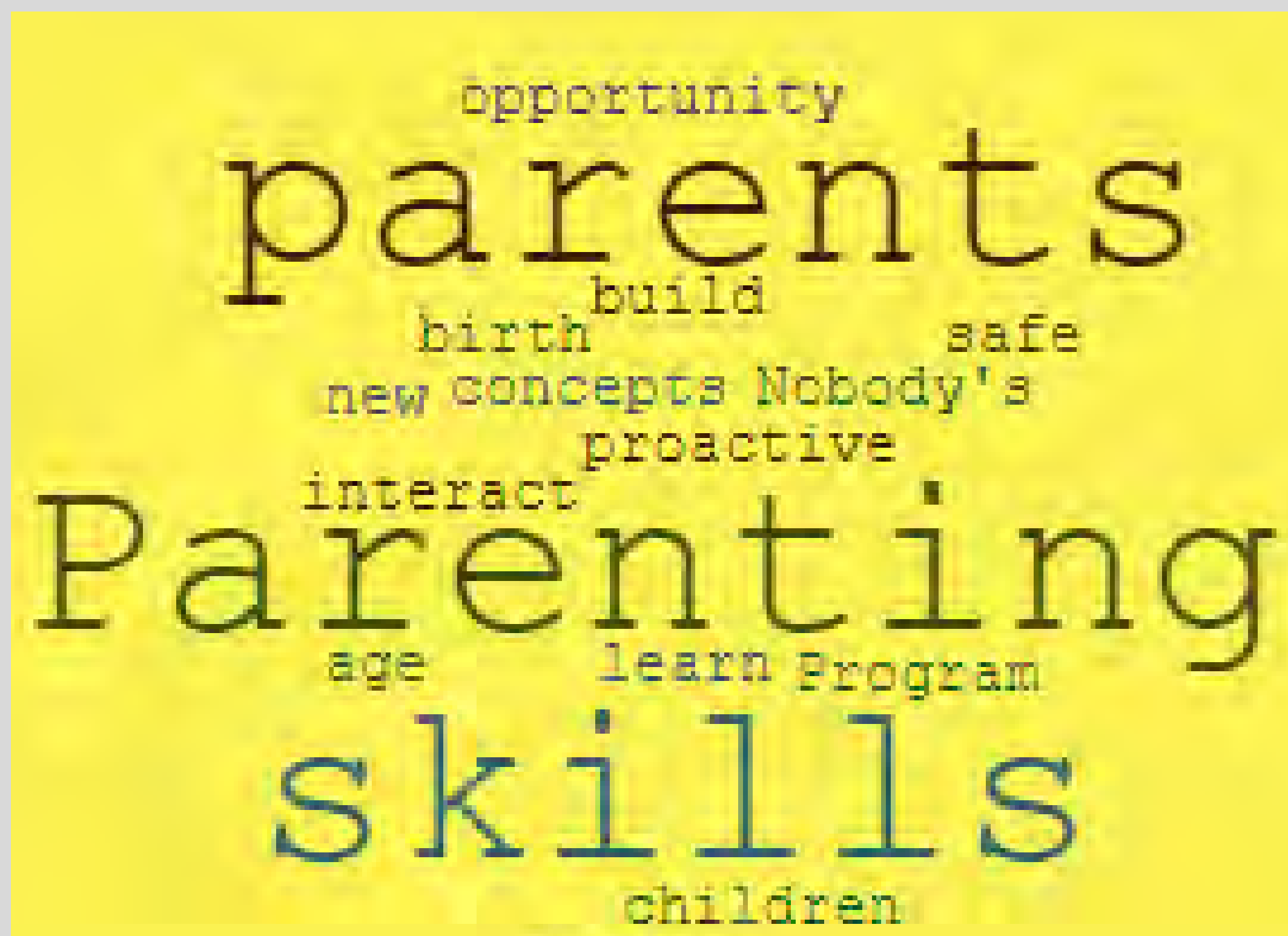
- ❖ B2B continues to collaborate with Kimberley and Cranbrook Food Recoveries to deliver recovered food, and premade healthy frozen meals to our clients in need.
- ❖ B2B is participating in the Farmer's Market Nutrition Coupon Program (FMNCP) again this year in Cranbrook and Kimberly for pregnant women and families with young children. This program provides \$21 of coupons each week to help buy fruit, vegetables, meat, and dairy at the local Farmer's Markets.

Nobody's Perfect Parenting Program:

- ❖ Nobody's Perfect parenting Program provides parents of children from birth to age 5 with:
 - A safe place to build on their proactive parenting skills
 - An opportunity to learn new skills and concepts
 - A place to interact with other parents who have children the same age
- ❖ We are currently transitioning back to in person groups. Each session offers participants 2 hours of group time each week for 6-8 weeks.



**September 2021-
May 2022
5 Groups
37 Families
128 Meals
Distributed**



Providing parents of children from birth to age 5 with:

- A safe place to build on their proactive parenting skills
- An opportunity to learn new skills and concepts
- A place to interact with other parents who have children the same age

We are currently offering both in person groups, online groups, and one-to-one sessions.



**COMMUNITY CONNECTIONS SOCIETY
of SOUTHEAST BC**

**ANNUAL GENERAL MEETING
Community Connections Hub
MINUTES OF MEETING June 27, 2022**

IN ATTENDANCE:

Paul Knipe (Board Chair)
Colleen Osiowy (Vice Chair)
Doug McLachlan (board member)
Brenda Blair (board member)
Susan Vollmer (board member)
Rachel Freitag (new board member)
Mark Spence-Vinge (new board member)
Nancy Reid (Executive Director)
Dana Mercer-Guest (Finance Manager)
Mike Adams (Apex Accounting)
Tessa Head (Quality Assurance & Office Manager)
Tara Beal (Office Manager: KCDC)
Noelle Goodfellow
Marg Browne
Rebecca Mitchell
Erin Pan
Charlene Stropky
Verena Tarves
Jackalin Lightfoot
Rita Romeo
Christi Petryshen
Tracy Pound

GUESTS:

Mark Locki (Director/Producer of "The Will to Change")
Jessica Fong (Director/Producer of "The Will to Change")

209 16th Avenue North, Cranbrook, B.C. V1C 5S8
Phone: (250) 426-2976 Fax: (250) 426-2978
Email: executivedirector@ccssebc.com



Community Connections
Community Connections Society of Southeast BC

"Linking People, Communities and Services"

1. Call meeting to order

Paul Knipe, Chair, called the meeting to order at 5:05 pm

2. Ktunaxa recognition

Paul Knipe acknowledged that we are meeting on the territory of the Ktunaxa people.

3. Introduction of board members, guests and staff

Everyone in attendance introduced themselves.

4. Adoption of the agenda

MOTION: Moved by Susan Vollmer and seconded by Doug McLachlan to adopt the AGM agenda as presented. **Carried.**

5. Approval of the AGM minutes

MOTION: Moved by Brenda Blair and seconded by Colleen Osiowy that the minutes from the June 28, 2021 AGM be approved as circulated. **Carried.**

6. Bylaw Amendment

Seeking a Special Resolution to amend Section 2.5 of the Society's Bylaws as indicated below (change is shown as the addition of "vote," as indicated in brackets):

Section 2.5: A member shall not be eligible to (vote), be nominated, elected, appointed, or continue to serve on the board:

- a) if such person ceases to be a Member of the Society, under Bylaw section 2.3; or*
- b) If such Member is or becomes an employee of the society*

MOTION: Moved by Susan Vollmer and seconded by Brenda Blair that Bylaw Section 2.5 be amended to read as above, with the addition of "vote,". Eighteen (18) voted in favour of adopting the Special Resolution. **Carried.**

7. Audited financial statements for year ended March 31, 2022

Mike Adams of Apex Accounting, Chartered Accountants presented the Society's audited Financial Statements and provided explanations on several key points. Mike thanked the board for allowing his firm to do the audit, and thanked Dana and Katherine, CCS's current and previous financial managers, for their hard work. He remarked that through the year, through Covid, the society is in a good financial position—kudos to everyone. Paul thanked Mike.

209 16th Avenue North, Cranbrook, B.C. V1C 5S8

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We would like to acknowledge that we are on Ktunaxa ʔamakʔis, the territory of the Ktunaxa people

- 7.1 **MOTION:** Moved by Brenda Blair and seconded by Susan Vollmer that the board of directors of CCS receive and accept the 2021/2022 audited financial statements as presented by Mike Adams, Apex Accounting. **Carried.**
- 7.2 **MOTION:** Moved by Colleen Osiowy and seconded by Susan Vollmer that CCS appoint Apex Accounting, Chartered Accountants to conduct a financial audit for the next fiscal year ending March 31, 2023. **Carried.**
8. **Annual Report**
Executive Director Nancy Reid presented her written Annual Report.
9. **Report - Board Chair/Vice Chair**
Board chair Paul Knipe and Vice chair Colleen Osiowy presented their written report.
10. **Introduction, Nomination and Election of new board members**
With Patricia Taylor's term on the board ending as of this AGM (Patricia was absent, with regrets), there are five vacant positions on the board.
- Colleen Osiowy introduced and nominated Mark Spence-Vinge. Mark accepted his nomination and was appointed to the board by acclamation.
 - Brenda Blair nominated Bob Kennedy (absent with regrets), after reading his written bio, and indicated that Bob had confirmed his acceptance of the nomination. Bob was appointed to the board by acclamation.
 - Paul Knipe introduced and nominated Rachel Freitag. Rachel accepted her nomination and was appointed to the board by acclamation.
11. **Adjournment**
Paul Knipe, Chair, adjourned the meeting at 5:40 pm.
12. **Post-meeting film viewing**
The premiere showing of "[The Will to Change](#)," a 17-minute film created for CCS: Erin Pan and Tracy Pound introduced the film, and after the viewing, filmmakers Mark Locki and Jessica Fong, along with Tracy and Erin, provided additional comments. Everyone agreed it was very powerful. The film can be viewed at [The Will to Change](#).

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COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
FINANCIAL STATEMENTS
FOR THE YEAR ENDED MARCH 31, 2022

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INDEPENDENT AUDITORS' REPORT

To the Members:
Community Connections Society of Southeast BC

Qualified Opinion

We have audited the accompanying financial statements of Community Connections Society of Southeast BC, which comprise the statement of financial position as at March 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the contributions described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Community Connections Society of Southeast BC as at March 31, 2022, and the results of its operations, changes in net assets and cash flows for the year ended March 31, 2022, in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

Basis of Qualified Opinion

In common with many non-profit organizations, the Society derives revenue from private donations, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Society and we are not able to determine whether any adjustments might be necessary to donation revenues, surplus and assets.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Society in accordance with the ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Society or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements, or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal Reporting Requirements

As required by the Societies Act (British Columbia), we report that, in our opinion, the accounting policies applied in preparing and presenting financial statements in accordance with Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Apex Accounting

Chartered Professional Accountants


Cranbrook, BC
June 27, 2022

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2022


	2022	2021
ASSETS		
Current		
Cash	\$ 1,261,963	\$ 1,158,973
Accounts receivable	42,367	34,630
Inventory	5,207	6,988
Prepaid expenses	9,395	18,920
	<u>1,318,932</u>	<u>1,219,511</u>
Tangible capital assets (Note 2)	<u>2,062,690</u>	<u>2,066,508</u>
	<u>\$ 3,381,622</u>	<u>\$ 3,286,019</u>
LIABILITIES AND NET ASSETS		
Current		
Accounts payable and accrued liabilities (Note 4)	\$ 305,319	\$ 364,228
Deferred contributions (Note 5)	532,038	478,102
Current portion of long-term debt	43,500	478,600
	<u>880,857</u>	<u>1,320,930</u>
Deferred contributions related to tangible capital assets (Note 6)	839,789	818,019
Long-term debt (Note 7)	<u>729,903</u>	<u>337,112</u>
	<u>2,450,549</u>	<u>2,476,061</u>
NET ASSETS		
Invested in tangible capital assets	577,415	567,751
Unrestricted surplus	<u>353,658</u>	<u>242,207</u>
	<u>931,073</u>	<u>809,958</u>
	<u>\$ 3,381,622</u>	<u>\$ 3,286,019</u>

See accompanying notes to the financial statements

On behalf of the Board:



Director



Director

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED MARCH 31, 2022

	2022	2021
REVENUE		
Provincial funding and subsidies	\$ 3,737,398	\$ 3,232,988
Law Foundation of BC	200,000	192,438
Private funding	197,112	290,171
United Way	132,104	143,733
Rental income	128,767	113,558
Donations	122,854	73,747
Federal funding	47,273	36,013
Daycare fees	46,909	24,835
Fundraising and miscellaneous	35,390	49,221
Columbia Basin Trust	30,843	178,008
Craft sales	7,951	12,303
Home services	5,962	4,378
Interest income	1,974	1,275
Membership dues	106	86
Wage subsidy	-	15,761
	4,694,643	4,368,515
EXPENDITURES		
Accounting and legal	32,382	37,739
Advertising and promotion	14,855	12,756
Bad debt	4,415	-
Bank charges	4,868	1,705
Food nutrition	126,304	106,082
Insurance	47,457	29,351
Interest on long-term debt	34,915	43,782
Meeting expense	1,111	350
Membership, dues and subscriptions	20,413	16,726
Office and miscellaneous	50,114	89,491
Participant costs	59,830	30,208
Projects and supplies	266,920	246,829
Rent	116,349	138,077
Repairs and maintenance	102,357	58,855
Security	26,046	72,962
Telephone and utilities	86,592	96,307
Training and seminars	34,828	24,640
Travel and vehicle expenses	44,188	33,425
Wages and employee benefits	3,335,255	2,797,407
	4,409,199	3,836,692
Excess of revenue over expenditure from operations	285,444	531,823
Amortization of restricted tangible capital asset contributions	46,626	37,626
Gain (loss) on disposal of capital assets	(6,111)	6,500
Amortization	(127,833)	(100,034)
	(87,318)	(55,908)
EXCESS OF REVENUE OVER EXPENDITURE FOR THE YEAR	\$ 198,126	\$ 475,915

See accompanying notes to the financial statements

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED MARCH 31, 2022

	2022		2021	
	INVESTED IN TANGIBLE CAPITAL ASSETS	UNRESTRICTED	TOTAL	TOTAL
NET ASSETS , beginning of year	\$ 567,751	\$ 242,207	\$ 809,958	\$ 373,737
Repayment of prior year surplus	-	(77,011)	(77,011)	(39,694)
Excess (deficiency) of revenue over expenditure for the year	(116,094)	314,220	198,126	475,915
Interfund transfers				
Purchase of tangible capital assets	62,029	(62,029)	-	-
Sale of capital assets	(300)	300	-	-
Repayment of long-term debt				
- Principal	35,336	(35,336)	-	-
- Interest	28,693	(28,693)	-	-
NET ASSETS , end of year	\$ 577,415	\$ 353,658	\$ 931,073	\$ 809,958

See accompanying notes to the financial statements

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2022

	2022	2021
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Cash received from customers, funders, donors and government subsidies	\$ 4,737,617	\$ 4,636,751
Cash expenditures paid	(4,497,649)	(3,684,158)
Interest received	1,974	1,275
Interest paid	(34,915)	(43,782)
	<u>207,027</u>	<u>910,086</u>
INVESTING ACTIVITIES		
Purchase of tangible capital assets	(130,425)	(139,430)
Proceeds from sale of capital assets	300	6,500
	<u>(130,125)</u>	<u>(132,930)</u>
FINANCING ACTIVITIES		
Repayment of long-term debt	(42,308)	(30,819)
Contributions received related to tangible capital assets	68,396	76,617
	<u>26,088</u>	<u>45,798</u>
INCREASE IN CASH FOR THE YEAR	102,990	822,954
CASH, beginning of year	1,158,973	336,019
CASH, end of year	\$ 1,261,963	\$ 1,158,973

See accompanying notes to the financial statements

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES

a) BASIS OF ACCOUNTING

These financial statements have been prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

b) NATURE OF BUSINESS

The Society is incorporated under the laws of British Columbia and its primary purpose is to improve the status of individuals and their families, by sponsoring and participating in programs and projects that enhance the well-being of individuals and their families and by advocating for social and systematic change. The Society is a registered charity under the Income Tax Act and as such is exempt from income taxes and can issue charitable donation receipts.

c) FINANCIAL INSTRUMENTS

Measurement of financial instruments

The Society initially measures its financial assets and financial liabilities at fair value. The Society subsequently measures all its financial assets and financial liabilities at amortized cost.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and long-term debt.

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in surplus. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in surplus.

d) CASH

Cash includes bank balances that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

e) INVENTORY

Inventory is stated at the lower of cost and net realizable value. Cost is generally determined on a first-in, first-out basis. Net realizable value is the estimated selling price in the ordinary course of business less the estimated costs necessary to make the sale.

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

f) TANGIBLE CAPITAL ASSETS

Tangible capital assets are recorded at cost. Amortization, based on the estimated useful life of the asset, is applied over a consistent basis as follows:

Buildings	- 2.5% straight line basis
Equipment	- 20% declining balance
Automotive	- 30% declining balance
Leasehold improvements	- 5 and 20 year straight line basis

g) IMPAIRMENT OF LONG-LIVED ASSETS

The Society assesses long-lived assets for impairment when events or changes in circumstances indicate that the carrying value may not be recoverable. An impairment loss is recognized on a long-lived asset to be held and used when its carrying value exceeds the total undiscounted cash flows expected from its use and disposal. The amount of the loss is determined by deducting the assets fair value from its carrying amount.

h) EMPLOYEE BENEFITS - MULTI-EMPLOYER PENSION PLAN

The Society's contributions for the employees defined contribution pension plan are recognized as wage expense in the period during which services are rendered by employees.

i) REVENUE RECOGNITION

The Society follows the deferral method of accounting for contributions. Under this method, restricted contributions related to expenditures in future periods are deferred and recognized as revenue in the period in which the related expenditures are incurred.

Unrestricted contributions are recognized as revenue in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

The terms of certain government contracts allow for surplus repayment, reallocation or retention at the option of the funding agency. The Society records revenue from these contracts over the stated term and adjusts revenue in the current period only when such adjustments are required and identified.

Daycare fees and home services are recognized in the period when services are provided.

Donations, rental income, fundraising, membership income and interest income are recognized in the period earned.

Craft sales are recorded at the time of sale.

Wage subsidy is recognized in the period received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

j) CONTRIBUTED SERVICES

Volunteers contribute many hours each year to assist the Society. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2022

1. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

k) USE OF ESTIMATES

The preparation of financial statements, in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenditure during the reporting period. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in earnings in the period in which they became known. Significant estimates for the Society include the calculation of allowance for doubtful accounts, the estimated useful life of tangible capital assets, revenue recognition and the calculation of deferred contributions.

2. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated Amortization	Net 2022	Net 2021
Land	\$ 203,044	\$ -	\$ 203,044	\$ 203,044
Buildings	2,035,748	583,346	1,452,402	1,485,096
Equipment	351,527	151,135	200,392	123,185
Automotive	10,328	3,098	7,230	-
Leasehold improvements	400,707	201,085	199,622	255,183
	\$ 3,001,354	\$ 938,664	\$ 2,062,690	\$ 2,066,508

The Society leases a portion of its land and buildings to third parties.

3. BANK OVERDRAFT

The Society has an authorized bank overdraft of \$83,000 with nil drawn at year-end (2021 - nil). The bank overdraft is secured by real property. Interest is paid monthly at prime plus 1%. The credit facility agreement is reviewed annually.

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2022

4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

Accounts payable and accrued liabilities include government remittances payable of \$33,016 (2021 - \$31,392).

5. DEFERRED CONTRIBUTIONS

Deferred contributions represent restricted contributions and funds received during the year which are related to expenditures in future periods. Deferred contributions consists of the following balances:

	2022	2021
BC Community Gaming grant	\$ 46,900	\$ 43,000
BC Housing	141,157	149,515
Columbia Basin Trust	180,301	68,286
Ministry of Children and Family Development	117,705	161,368
Miscellaneous funding	45,975	55,933
	<u>\$ 532,038</u>	<u>\$ 478,102</u>

6. DEFERRED CONTRIBUTIONS RELATED TO TANGIBLE CAPITAL ASSETS

Deferred contributions related to tangible capital assets represent funding received towards renovations and upgrades to the Kootenay Child Development Centre building and purchase of equipment. The amounts are recognized to revenue on a 2.5% straight line basis for the building, 20% declining balance for the equipment and between 5 - 20 years for the leasehold improvements. Changes in the deferred contributions balance are as follows:

	2022	2021
Beginning balance	\$ 818,019	\$ 815,764
Add: contributions received	68,396	39,881
Less: amount amortized to revenue	<u>(46,626)</u>	<u>(37,626)</u>
Ending balance	<u>\$ 839,789</u>	<u>\$ 818,019</u>

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2022

7. LONG-TERM DEBT

	<u>2022</u>	<u>2021</u>
4.25% mortgage, secured by real property with a carrying value of \$1,655,446, repayable in semi-monthly instalments of \$1,723 including interest, matures September 2026	\$ 441,416	\$ 465,458
3.94% mortgage, secured by real property with a carrying value of \$1,655,446, repayable in semi-monthly instalments of \$982 including interest, matures March 2024	246,687	260,252
3.94% mortgage, secured by real property with a carrying value of \$1,655,446, repayable in semi-monthly instalments of \$340 including interest, matures March 2024	<u>85,300</u>	<u>90,002</u>
	773,403	815,712
Less current portion	<u>43,500</u>	<u>478,600</u>
	<u>\$ 729,903</u>	<u>\$ 337,112</u>

Principal payments maturing on long-term debt for the next five years are as follows:

<u>Year</u>	<u>Amount</u>
2023	\$ 43,500
2024	338,600
2025	26,700
2026	27,900
2027	<u>336,703</u>
	<u>\$ 773,403</u>

The credit agreement includes covenants whereby the Society must not make any payment of salaries, bonuses or other remuneration to the board of directors, grant or extend loans to any person and raise or borrow money from any person other than the bank. There were no defaults noted during the year.

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC

NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2022

8. COMMITMENTS

The Society has leased operating space to May 2034. Total aggregate operating space lease to expiry are \$750,400. The lease includes a provision whereby lease payments for the final fifteen years of the lease may be increased by a rate equivalent to the BC consumer price index during those years. The Society also has a leased vehicle with an expiry date of April 2023. Vehicle lease payments are \$8,576. Payments required on the leases up to expiry are due as follows:

<u>Year</u>	<u>Amount</u>
2023	75,100
2024	67,900
2025	67,200
2026	67,200
Thereafter	<u>481,576</u>
	<u>\$ 758,976</u>

9. ECONOMIC DEPENDENCE

The Society is dependent on government sources for a major portion of its funding.

10. EMPLOYEE BENEFITS - MULTI-EMPLOYER PENSION PLAN

The unionized staff of the Society are covered by the British Columbia Municipal Pension Plan, a defined benefit multi-employer pension plan for which contributions are recognized as a wage expense in the statement of operations. Participation in the plan is mandatory and is based on wages earned by the employee. Benefits and contributions are determined by the union and employer associations and the plan is administered by a provincial regulatory agency. The most recent actuarial valuation of the plan dated December 31, 2018, indicates the plan is fully funded.

11. EMPLOYEE REMUNERATION

The Society had one employee that was compensated over \$75,000 in the year.

COMMUNITY CONNECTIONS SOCIETY OF SOUTHEAST BC
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2022

12. FINANCIAL INSTRUMENTS

Risks and Concentrations

The Society is exposed to various risks through its financial instruments. The following analysis provides a measure of the Society's risk exposure and concentrations at March 31, 2022.

Liquidity Risk

Liquidity risk is the risk that a Society will encounter difficulty in meeting obligations associated with financial liabilities. The Society is exposed to this risk mainly in respect of its accounts payable and long-term debt.

Credit Risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Society's main credit risk relates to its accounts receivable.

Market Risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Society is mainly exposed to interest rate risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Society is exposed to interest rate risk on its fixed rate financial instruments. Long-term debt is at a fixed interest rate which subjects the Society to a fair value risk.

Secured Financial Liabilities

The carrying amount of all secured financial liabilities amounts to \$773,403 (2021 - \$815,712).

13. COMPARATIVE FIGURES

Certain of the comparative figures for 2021 have been restated to conform with the financial statement presentation adopted in the current year.