



Community Connections
Community Connections Society of Southeast BC

"Linking People, Communities and Services"

Internal/External Job Posting

Community Support Worker- Housekeeper

August 10, 2022

Position Title: Community Support Worker - Housekeeper

Hours: Casual – up to 16 hours per week

Starting Date: ASAP

Rate of Pay: \$21.63/hour per BCGEU Collective Agreement, Grid Level 10, Step 1

Community Connections Society of Southeast BC is looking for an Individual to provide housekeeping for clients with our Better at Home Program.

The successful candidate:

- Provide light housekeeping duties for clients in their home, using the clients' supplies and equipment, following generally accepted cleaning standards for household cleaning as outlined by program coordinator.
- Establish and maintain respectful relationships with clients and/or their caregivers.
- Schedule appointments with clients based on approved hours; respect clients' time by communicating schedule changes promptly. Be reasonably flexible to accommodate clients' changing needs/schedules.
- Assess home on arrival and prioritize cleaning tasks to ensure that the best job is done within the approved timeframe.
- Maintain a work log in each home.
- Act as "eyes and ears" within the home, reporting any non-routine needs or concerns to the supervisor.
- Report regularly to the supervisor.
- Other duties as required.

Skills and Experience:

- Housekeeping experience and ability.
- Sound knowledge of cleaning supplies, techniques, and universal precautions.
- Reliable, pleasant, professional demeanour; willingness to do good work, honestly and efficiently.
- Good basic communication skills, ability to receive feedback as well as offer suggestions for improvement.
- Ability to adapt to and maintain standards of hygiene, while respecting clients' individual preferences and needs.
- Good time management skills. Able to set and complete appointments on schedule with minimal changes.
- Excellent interpersonal skills and a genuine care for and affinity with older adults.
- Human Service Worker Certificate or an equivalent combination of education, training, and experience



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Other Requirements

- Successful criminal record screening.
- Reliable insured vehicle and valid Class 5 (full) driver's license.
- Membership with BCGEU.
- Housekeeping is physical work that requires adequate strength, stamina, and mobility.

Please Note

This job is ideally suited to individuals seeking casual employment, flexible scheduling, and an opportunity to serve local seniors. Community Connections Society is an equal opportunity employer. Only applicants that are short listed will be contacted.

Deadline for Applications: August 20th, 2022 4:00 pm

Submit to: Community Connections Society

Attention: Tesha Head, Quality Assurance and Office Manager

officemanager@ccssebc.com